

POLICY

Infectious Diseases (Immunisation)

Purpose

Emanuel Woollahra Preschool is committed to providing a safe and healthy environment for all children, staff and any other persons attending the service by:

- Responding to the needs of the child or adult who presents with symptoms of an infectious disease or infestation while attending the service;
- Complying with current exclusion schedules and guidelines set by the Department of Health; and
- Providing up-to-date information and resources for families and staff regarding protection of all children from infectious diseases and blood-borne viruses, management of infestations and immunisation programs.

Implementation

The way that children interact with each other and with adults in education and care services means that diseases can quickly spread in a variety of ways. Whilst it is not possible to prevent the spread of all infections and diseases, minimising the risk is enhanced through:

- effective hand hygiene;
- exclusion of ill children, educators and other staff; and
- immunisation

In order to prevent the spread of infectious diseases through interpersonal contact, our service will adhere to the exclusion period table, published by the Department of Health.

https://www.nhmrc.gov.au/_files_nhmrc/publications/attachments/ch55e_exclusion_period_poster_130701.pdf

Strategies

Strategies / How will it be done? Effective Hygiene

Our service will maintain and promote effective hygiene practices, including:

- Correct handwashing technique;
- Using standard precautions when handling blood, all body fluids, secretions and excretions, dried blood and other body substances.
- Cleaning toys and other items that children are likely to put in their mouths, after use;
- Raking sandpits often and/or securely covering them when not in use;
- Disposing of soiled items in a container that is inaccessible to children;
- Washing rubbish bins and nappy buckets regularly; and
- Actively promote handwashing and other hygiene practices with children and families.

Exclusion of Ill Children, Educators and Other Staff

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Fever In children, a temperature over 38°C indicates a fever.

A fever is usually caused by an infection somewhere in the body. Some types of infections that lead to fever include:

- viral (caused by a virus) – around nine out of ten children with a fever will have a viral illness, such as cold, flu or gastroenteritis

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- bacterial (caused by bacteria) – such as some ear infections, pneumonia or urine infections.
www.health.vic.gov.au/edfactsheets/downloads/fever-in-children.pdf
http://raisingchildren.net.au/articles/fever_a.html

Procedure for Monitoring Ill Children.

- Educators monitor the health and wellbeing of each child throughout their day/s of attendance.
- If a child is excluded from EWP, it is expected that the child will be taken to the doctor for diagnosis and for advice as to whether they are fit for the group care environment. The Responsible Person or Room Leader advises the family as soon as possible on the wellbeing of the child and to ensure that our documenting, notifying and communicating procedures can be followed.
- If a child arrives at EWP showing symptoms of an infectious disease parents are requested to take their child home/ to the Doctor. Children are not permitted to be left at EWP. Children may return to the Preschool if the child can cope with group care and the Doctor has provided a medical certificate confirming that the child is not contagious.
- The Director has the final say as to whether it is suitable for a child to be accepted into care.
- If a child shows signs of illness without fever such as lethargy, mood changes and is unable to participate in the program, parents will be called to discuss this and recommend to have the child picked up.

In order to prevent the spread of infection and ensure wellbeing, children with a temperature above 38°C will be excluded from the service.

Immunisation

The NSW Government Immunisation Enrolment Toolkit for early childhood education and care services guides our practice and provides resources and information to support families access information regarding immunisation.

Under the Public Health Act 2010, and the Bill passed by the NSW Parliament to amend this act, parents who wish to enrol their child are required to provide at the time of enrolment:

- An AIR Immunisation History Statement which shows that the child is up to date with their scheduled vaccinations or;
- An AIR Immunisation History Form on which the immunization provider has certified that the child is on a recognized catch up schedule (temporary for 6 months only) or;
- An AIR Immunisation Medical Exemption Form which has been certified by a GP.
- No other form of documentation is acceptable (i.e. the Interim Vaccination Objection Form or Blue Book).

Immunisation Exempt children

Non-immunised children will be added to the service Non-Immunised Register.

When a vaccine-preventable disease is present or suspected at the service, the NSW Department of Health will be advised, and any directions will be followed accordingly. Non-immune children and Educators may be excluded for a period of time if there is a case of a vaccine preventable disease at the service, or if the child or educator has been in contact with someone outside the Service who has a vaccine preventable disease. The service will consider the Exclusion Periods recommended by the National Health and Medical Research Council and act on any directions provided by NSW Department of Health.

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Responsibilities of the Approved Provider

- Ensure the service operates in line with the Children (Education and Care Services National Law Application) Act 2010 and Education and Care Services National Regulations 2011 including:
- Ensuring that where there is an occurrence of an infectious disease at the service, reasonable steps are taken to prevent the spread of that infectious disease.
- Ensuring that where there is an occurrence of an infectious disease at the service, a parent/guardian or authorised emergency contact of each child at the service is notified of the occurrence as soon as is practicable.
- Ensuring that information from the Department of Health about the recommended minimum exclusion periods is displayed at the service, is available to all stakeholders and is adhered to in the event of an outbreak of an infectious disease.
- Ensuring that the parent/guardian and Secretary are informed within 24 hours of becoming aware that an enrolled child is suffering from:
 - Pertussis, or
 - Poliomyelitis, or c) Measles, or
 - Mumps, or
 - Rubella, or
 - Meningococcal C
- Ensuring that a child who is not immunised against a vaccine-preventable disease does not attend the service when an infectious disease is diagnosed and does not return until there are no more occurrences of that disease at the service and the recommended minimum exclusion period (refer to Definitions) has ceased (of the Public Health and Wellbeing Regulations 2009).
- Notifying the Regulatory Authority within 24 hours of a serious incident including when a child becomes ill at the service or medical attention is sought while the child is attending the service.
- Ensuring that appropriate and current information and resources are provided to staff and parents/guardians regarding the identification and management of infectious diseases, blood-borne viruses and infestations.
- Keeping informed about current legislation, information, research and best practice.
- Ensuring that any changes to the exclusion table or immunisation schedule are communicated to families and staff immediately.

Responsibilities of the Nominated Supervisor

- Contacting the parents/guardians of a child suspected of suffering from an infectious or vaccine-preventable disease, or of a child not immunised against a vaccine-preventable disease that has been detected at the service, and requesting the child be collected as soon as possible.
- Notifying a parent/guardian or authorised emergency contact person when a symptom of an excludable infectious illness or disease has been observed.
- Ensuring that a minimum of one staff with current approved first aid qualifications is in attendance and immediately available at all times the service is in operation.
- Establishing good hygiene and infection control procedures and ensuring that they are adhered to by everyone at the service.
- Ensuring the exclusion requirements for infectious diseases are adhered to as per the recommended minimum exclusion periods, notifying the Approved Provider and parents/guardians of any outbreak of infectious disease at the service, and displaying this information in a prominent position.
- Advising parents/guardians on enrolment that the recommended minimum exclusion periods will be observed in regard to the outbreak of any infectious diseases or infestations.
- Advising the parents/guardians of a child who is not fully immunised on enrolment that they will be required to keep their child at home when an infectious disease is diagnosed at the service, and until there are no more occurrences of that disease and the exclusion period has ceased
- Requesting that parents/guardians notify the service if their child has, or is suspected of having, an infectious disease or infestation.

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- Providing information and resources to families to assist in the identification and management of infectious diseases and infestations.
- Maintaining confidentiality at all times.
- Provide relevant sourced materials to families.
- Ensuring that an “Incident, Injury, Trauma and Illness” record is completed as soon as practicable or no later than 24 hours of the illness occurring

Responsibilities of the Educators

- Ensure that any children that are suspected of having an infectious illness are responded to and their health and emotional needs supported at all times.
- Implement appropriate health and safety procedures, when tending to ill children.
- Ensure that families are aware of the need to collect their children as soon as practicable to ensure the child’s comfort.
- Maintain their own immunisation status, and advise the Approved Provider/Nominated Supervisor of any updates to their immunisation status.
- Provide varied opportunities for children to engage in hygiene practices, including routine opportunities, and intentional practice.
- Observing signs and symptoms of children who may appear unwell, and informing the Nominated Supervisor.
- Providing access to information and resources for parents/ guardians to assist in the identification and management of infectious diseases and infestations.
- Monitoring any symptoms in children that may indicate the presence of an infectious disease.
- Maintaining confidentiality at all times

Responsibilities of the Families

- Providing Immunisation documentation upon enrolment and as the child receives subsequent immunisations.
- Keep their children at home if they are unwell or have an excludable infectious disease.
- Keep their children at home when an infectious disease has been diagnosed at the service and their child is not fully immunised against that infectious disease, until there are no more occurrences of that disease and the exclusion period has ceased.
- Inform the service if their child has an infectious disease or has been in contact with a person who has an infectious disease.

Definitions, Terms & Abbreviations

Term	means
Infectious	Likely to spread or influence others in a rapid manner
Infestation	Unusually large number of insects or animals typically to cause disease (Lice) Deny access to a place or group
Exclusion	

Legislation and Sources

Australian Children’s Education and Care Quality Authority (ACECQA) <http://www.acecqa.gov.au/>

Department of Education - <http://www.dec.nsw.gov.au/what-we-offer/regulation-and-accreditation/early-childhood-education-care>

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Early Years Learning Framework (EYLF) - http://files.acecqa.gov.au/files/National-Quality-Framework-Resources-Kit/belonging_being_and_becoming_the_early_years_learning_framework_for_australia.pdf
Education and Care Services National Regulations 2011
<http://www.legislation.nsw.gov.au/#/view/regulation/2011/653>

Department of Health - <http://www.health.nsw.gov.au/Infectious/Pages/default.aspx>,
<http://www.health.nsw.gov.au/Infectious/controlguideline/Pages/default.aspx>
National Quality Framework (NQF) - <http://acecqa.gov.au/national-quality-framework/>

National Health and Medical Research Council (NHMRC) –
https://www.nhmrc.gov.au/_files_nhmrc/publications/attachments/ch55e_exclusion_period_poster_130701.pdf

Occupational Health and Safety Act 2000 - <http://www.legislation.nsw.gov.au/#/view/act/2000/40/whole>

Public Health Amendment (Vaccination of Children attending Child Care Facilities) Bill 2013

Work Health and Safety Act 2011

Related Telephone Numbers

- Early Childhood Directorate 1800-619-113
- Department of Health 1800-020-103
- Emergency Services 000

Review

Date Reviewed: 1 April 2019

Next Review Date: 1 April 2020